

# MOTHERS' JOY

INTERNATIONAL SCHOOL

ADUMAN – POKUASE

**MOTTO: KNOWLEDGE AND INTEGRITY**



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# PROSPECTUS

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The management, staff and pupils of Mothers' Joy International School extend a warm welcome to you and your ward.

## **OUR VISION**

To become a highly recognized educational institution in Ghana.

# **MISSION STATEMENT**

MOTHERS' JOY INTERNATIONAL SCHOOL  
is a privately owned first cycle educational  
institution. It provides quality education at  
affordable cost. It does so through its dedicated  
management and staff.

## **OUR VALUES**

We are committed to academic excellence, honesty, objectivity, fair play and above all integrity in all our undertakings.

We aim at:

- ❖ Creating a secure, happy, attractive and challenging environment where your ward develops his/her full potential.
  
- ❖ Training your ward to be God-fearing, disciplined, hardworking, intelligent and sensitive to the plight of the less privileged in society.
  
- ❖ Training your ward in leadership skills.

## **OUR ORGANIZATION**

There are four departments in Mothers' Joy International School.

- A. Crèche & Nursery
- B. Kindergarten
- C. Primary
- D. Junior High

## **OUR POLICIES**

### **A) ADMISSION**

The procedure for admission include the following

- i. Interaction with parent and ward.
- ii. Assessment of the child to determine the academic level.
- iii. Payment of admission fees, tuition fees and other incidental charges.

### **NB**

If transferring from another school, past academic record will be requires

### **B) FEES POLICY**

Full term fees should be settled by the middle of the term.

### **C) HEALTH AND SAFETY**

Parents are advised not to bring their sick children to school. A child who becomes sick during school hours is given first aid before being escorted back home.

Patents are to leave copies of their wards health cards with school administration.

## **D) TRANSPORT**

There is provision of transport facilities for children who commute daily.

## **E) ATTENDANCE/PUNCTUALITY**

Parents are to ensure that they bring their wards to school on time and always. Absenteeism and persistent lateness to school are destructive to both the child and the class and same will not be tolerated.

## **F) REFUND POLICY**

Fees once paid are not refundable.

## **G) WITHDRAWAL**

Parent are to give a notice and settle their wards fees before withdrawing their ward.

## **H) OTHERS**

- i. **Stationery:** textbooks, exercise books and stationery are provided at a cost by the school.
- ii. **Lunch and snack:** Lunch is provided at a cost for the children while snacks are to be provided by the parent.
- iii. **Mode of dressing:** Pupils are to come to school in their prescribed uniform and they are to wear black shoes or canvas over white socks. Braided hair must be kept neat.
- iv. **Reporting and closing time:** School day begins at 7:00am for all classes and ends at 3:15pm.

### **NB**

Parents should introduce persons supposed to pick their wards at closing.



## **ENTRY REQUIREMENTS**

1. One (1) rim of A4 sheets
2. One (1) Box of whiteboard marker
3. Two (2) Large size washing powder
4. One (1) Large size disinfectant
5. Two (2) Cake of sunlight soap
6. Two (2) Toilet tissues
7. One (1) Small towel
8. One (1) Napkin
9. One (1) Pair of eating bowls
10. One (1) Drinking cup
11. Two (2) Spoons

### **Please note**

It is either the above or GH¢ \_\_\_\_\_

**FEES SCHEDULE FOR NEW ENTRY**

**LEVEL**

Creche  Nursery  Kindergarten  Primary  JHS

**ENTRY FEES**

GH¢ \_\_\_\_\_

**BOOKS**

GH¢ \_\_\_\_\_

**LUNCH**

Daily GH¢ \_\_\_\_\_ Weekly GH¢ \_\_\_\_\_

Monthly GH¢ \_\_\_\_\_ Termly GH¢ \_\_\_\_\_

**TRANSPORTATION**

Daily GH¢ \_\_\_\_\_ Weekly GH¢ \_\_\_\_\_

Monthly GH¢ \_\_\_\_\_ Termly GH¢ \_\_\_\_\_



# **MJIS**

**For more information contact the school administration, with the following contact details:**

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